

MCRC FROST CALL 028-01 DATED 15 AUGUST 2001

From: Commanding General, Marine Corps Recruiting Command

Subj: PROCESSING REQUIREMENTS FOR PRIOR SERVICE MARINE
CORPS REENLISTMENTS AND AUGMENTATIONS

Ref: (a) MCO 1130.80 w/Changes 1 & 2
(b) MCRC Frost Call 019-01 dated 18 April 01
(c) MCRC frost Call 005-01 dated 30 November 00
(d) MCRC Frost Call 003-01 dated 20 November 00
(e) MCRC Operation Plan 1-01 dated 10 August 2001

1. Purpose. To notify all levels within the Marine Corps Recruiting Command, the change to processing requirements of all Prior Service Marine Corps Reenlistments or Reserve Augmentations.

2. Background. Reference (a) contains policy on Marine Corps Prior Service Enlistments. References (b) through (d) contain additional guidance on Prior Service cases. Reference (e) establishes the operational deployment of Marine Corps Recruiting Information Support System - Recruiting Station (MCRISS).

3. Information.

a. ARMS/MCRISS-RS/MIRS. The current Automated Recruit Management System (ARMS) is a data entry system used by MCRC. All entries on processing/enlistment/shipping are entered manually after they occur. MCRISS-RS is Web based system that interfaces with MEPCOM Integrated Resource System (MIRS). All processing, contracting and shipping data is pushed to MCRISS-RS from MIRS, and requires no manual input by any Operations Section personnel. The MIRS to MCRISS interface is the exclusive sole source of processing, contracting and shipping information that occurred at the Military Entrance and Processing Station (MEPS) for MCRC. There is no method to manually input processing, contracting or shipping information into MCRISS-RS at the Recruiting Station.

b. Reenlistments/Augmentations. The current practice of entering reenlistment data (contracting credit) on Marine Corps reenlistments/augmentations into ARMS on the USMC Enlistment Entry (Parts 1, 2, & 3 Contract), and then

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actually reenlisting (shipping credit/DD Form 4) the former member day(s) later will no longer be possible. Current policy prevents the contracting without shipping of prior service personnel into the Armed Forces. Upon the deployment of MCRISS-RS in your District/RS, all Marine Corps Prior Service reenlistment/augmentation applicants will be processed, and enlisted at the MEPS (Oath of Enlistment/DD4) as DIRECT SHIP ONLY (Contract and Ship credit).

4. Action. All Marine Corps Prior Service Reenlistments/Augmentations applicants will be processed through the appropriate MEPS upon the deployment of MCRISS-RS in your District/Recruiting Station (NO EXCEPTIONS). The following guidance is provided:

a. NWA: Declared as any other NWA in MCRISS-RS

b. Processing: Schedule for processing at MEPS as any other NWA.

c. ASVAB Testing:

(1) Reenlistment applicants requesting Lateral Moves will take the ASVAB at MEPS or MET Site.

(2) Reenlistment applicants NOT requesting Lateral Moves will be processed with a MEPCOM 714 annotated in Block 16a "ASVAB Required to Enlist X One" []YES [X] NO.

(3) Augmentation applicants requesting Lateral Moves, who are members of the SMCR, must request to retake the ASVAB from HQMC through the SMCR Unit.

(4) Augmentation applicants NOT requesting Lateral Moves will be processed with a MEPCOM 714 annotated in Block 16a "ASVAB Required to Enlist X One" []YES [X] NO.

d. Physical Examination: All reenlistment/augmentation applicants will take a Physical Exam or Inspection Physical at the MEPS. Applicants can be processed at the MEPS (if accepted by the CMO), with a Separations Physical. The CMO will then inspect and annotate the inspection results on the Separations Physical. Prior coordination with the MEPS

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is recommended in these cases to avoid any confusion or conflict. The MEPCOM 714 can be then annotated in Block 20a **YES**, and 20b [] Full Examination [] Inspection.

e. Submission: Forward reenlistment/augmentation package to MCRC via the District in accordance with Reference (d).

f. Reenlistment/Augmentation: If approved by MMEA-6 and notified by MCRC G-3, schedule reenlistment/augmentation applicant for contracting at the MEPS. **NOTE: ALL ARE DIRECT SHIPPERS, require an OATH of ENLISTMENT/DD4.** Prior coordination can allow an Outside Enlistment to be conducted in accordance with Title 10 U.S.C. and MEPCOM Regulations by providing the name, SSN, Title of the Commissioned Officer affecting the enlistment. Return DD4 to MEPS for input into MIRS. **Reenlistments count as same day contract and shipper (DEP is Not Authorized).** **Augmentations are not credited for contracting or shipping.**

g. MIRS: MIRS will interface with MCRISS (every 5 minutes) and annotate the contract/shipping data of the reenlistment/augmentation of the Marine.

h. Post Enlistment Procedures: Follow administrative procedures for post reenlistment/augmentation contained in reference (d).

i. Quality Control: Processing all applicants (NPS and PS), at MEPS ensures the quality and integrity of MCRISS data (MIRS Interface), for the Marine Corps Recruiting Command.

5. Point of contact is GySgt J. Russell, MCRC G-3 PSEP Chief, at commercial (703) 784-9403 or DSN 278-9403.



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By direction