

MCRC FROST CALL 23-03 DATED 04 JUNE 2003

From: Commanding General, Marine Corps Recruiting Command

Subj: Notification of active and cancelled RESOFFPROC Notes

Ref: (a) MCO 1100.73B MPPM VOLUME III (OFFPROC)

1. Purpose. To notify all levels of the Marine Corps Recruiting Command, of active and cancelled RESOFFPROC Notes.

2. Background. The RESOFFPROC Notes system was the primary means for passing changes to the reference prior to regionalization in 2002. The RESOFFPROC Notes system remained in effect after regionalization even though MCRC began issuing guidance through the FROSTCALL system. The requirement for Commanders and Operations sections to maintain 2 separate systems for passing policy guidance is not in keeping with the Commanding Generals intent of regionalization and unity of command and control.

3. Information. A review of the current RESOFFPROC Notes was done by MCRC and the Regions in order to determine if any RESOFFPROC Notes were still required to remain in effect. After thorough review of current policy, operating procedures, and the reference the following RESOFFPROC Notes remain in effect until the ref is revised.

- a. RESOFFPROC 1-98 Re-Application and Re-Enrollment
- b. RESOFFPROC 6-98 Simultaneous enrollment in SMCR
- c. RESOFFPROC 13-98 Required Application information
- d. RESOFFPROC 14-98 Eligibility of SMCR, MCJROTC, and PS Marines
- e. RESOFFPROC 18-98 Arms Waiver Codes (remains effective until activation of MCRISS)

4. Action. Effective immediately the RESOFFPROC system will no longer be utilized for use in passing policy guidance to subordinate commands. All future guidance in regards to policy or procedures will be sent via FROSTCALL. With the exception of the above listed RESOFFPROC Notes all others are cancelled. This FROSTCALL and the specified RESOFFPROC Notes will be implemented into a revision of the reference.

5. Point of contact is LtCol R. F. Wendel, MCRC G-3, at DSN 278-9437 or commercial (703) 784-9437.


D. L. McManus
By direction



UNITED STATES MARINE CORPS
MARINE CORPS RECRUITING COMMAND
2 NAVY ANNEX
WASHINGTON DC 20380-1775

IN REPLY REFER TO

1131
OR
15 May 98

RESOFFPROC NOTE 1-98

Subj: 'RE-APPLICATION AND RE-ENROLLMENT APPLICATIONS

Ref: (a) MCO P1100.73B

1. The following guidance is provided to clarify procedures for re-enrollment and re-applications discussed in paragraph 2212 of the reference.

2. Although many of the forms and CERTIFIED TRUE copies contained in the initial application may be used, the new application package should be current.

3. Updated information should include at a minimum, the following:

- a. ACF & transcripts (N/A on Grads with last transcript with proof of degree).
- b. Contracts & Service Agreements
- c. DD398
- d. NAVMC 10418-1
- e. Addendum Pages to NAVMC 10418-1 (as necessary)
- f. PFT
- g. OSO Eval / Activity Page
- h. I&I PIQ if a drilling Reservist.

4. Ensure the application is properly marked for "RE-ENROLLMENT" OR "RE-APPLICATION"

5. POC at this headquarters is Maj Felske, MCRC (OR) at (703) 614-1017.

D. G. SABAL
By direction



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RESOFFPROC NOTE 6-98

Subj: SIMULTANEOUS ENROLLMENT IN THE SELECTED MARINE CORPS
RESERVE (SMCR) AND PLATOON LEADERS CLASS (PLC) PROGRAM

Ref: (a) MCO P1100.73B

1. Per paragraph 2200.3 (d) of the reference, upon enrollment to the PLC, Selected Marine Corps Reservists may discontinue their drill status and be transferred to an IRR status. The following information is provided for clarification.
2. Applicants must understand that once they make their decision to continue participation in the SMCR, a change of mind at a later date to discontinue their SMCR drill status will not be authorized.
3. Ensure that each member of the SMCR, applying to the PLC program, is counseled and fully aware of the meaning and finality of their decision should they elect to remain in a drilling status with their SMCR units.
4. Those who elect to continue their SMCR participation, remain as members of their SMCR units and are required to attend all scheduled drills and ATD's. When attendance at OCS conflicts with ATD, OCS will take precedence and will fulfill the ATD requirement. It is recommended that OSO's coordinate with the I&I in an effort to allow the member to attend both.
5. If the SMCR unit is mobilized, the candidate will deploy with the unit. There are no exceptions and no deferments. Candidates in this situation will be retained in the PLC program for the length of the mobilization.
6. After the candidate is enrolled in the PLC, requests to terminate SMCR drill participation must be made by the member to CMC (Code: RAM) via his/her reserve Chain of Command.
7. POC at this headquarters is Major Felske, AVN 224-1017/1356.

D. G. SABAL
By direction



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RESOFFPROC NOTE 13-98

Subj: REQUIRED APPLICATION INFORMATION

Ref: (a) MCO 1100.73B

1. The contents of the officer candidate application are listed beginning at the bottom of page 2-49 of the reference under the title "Six section Officer Candidate Application Folder". In addition to the information listed in the reference, the following must be included in all Platoon Leaders Class (PLC) and Officer Candidate Class (OCC) Applications:

a. All DD Form 4s documenting:

- (a) any prior service in any branch of the United States Armed Forces including reserves, national guard, and Coast Guard
- (b) all previous PLC/OCC enrollment
- (c) enrollment in any other officer program
- (d) attendance at any U.S. service academy or the Merchant Marine academy.

b. All separation documentation to include:

- (a) Discharge Certificates
- (b) DD Form 214s
- (c) Officer program Disenrollment Letters
- (d) Conditional releases from reserves/national guard other than USMCR

2. POC at this headquarters is Major Felske, AVN 224-1017/1356.

D. G. SABAL
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RESOFFPROC NOTE 14-98

Subj: ELIGIBILITY REQUIREMENTS FOR THE PLATOON LEADERS CLASS
(PLC) PROGRAM FOR SELECTED MARINE CORPS RESERVE (SMCR)
AND PRIOR ACTIVE DUTY MARINE APPLICANTS

Ref: (a) MCO P1100.73B
(b) RESOFFPROC Note 11-98

1. Paragraph 2100 of reference (a) allows for MCJROTC graduates to be enrolled in the PLC Program upon graduation from high school.
2. Marine Reservists and prior active duty Marines who are high school graduates and have been accepted for enrollment at a regionally accredited college or university **are now eligible** for the PLC Program prior to completion of their first undergraduate semester. The Marine must be favorably recommended by the commanding officer and Inspector/Instructor of his Reserve Unit or by a prior commanding officer in the case of prior active duty Marines.
3. If the Marine Reservist or MCJROTC graduate is approved for training and does not achieve a 2.0 or better during the first semester, or fails to complete a full academic load per reference (b), they will be placed on academic probation and not shipped to training unless they obtain the required GPA and course load prior to shipping.
4. POC at this headquarters is Major Felske, AVN 224-1017/1356.

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RESOFFPROC NOTE 18-98

Subj: ARMS WAIVER CODES

Ref: (a) MCO P1100.73B

1. The reference lists moral waivers on page 2-91 paragraph 23. In addition to those listed, the following are to be considered moral waivers and their respective codes.

<u>MORAL WAIVER</u>	<u>CODE</u>
OTHER (TATTOO)	DX

2. On page 2-92 the reference shows code HY for all medical waivers. When making arms entries on screen 2, MCRC (O) will document medical waivers using the following three digit codes.

<u>MEDICAL WAIVER</u>	
DENTAL	HY1
VISION	HY2
ORTHOPEDIC	HY3
BLOOD PRESSURE	HY4
ALLERGY	HY5
OTHER	HY6

3. POC at this headquarters is Major Felske, AVN 224-1017/1356.


 D. G. SABAL
 By direction