

MCRC FROST CALL 007-04 DATED 3 FEBRUARY 04

From: Commanding General, Marine Corps Recruiting Command

Subj: REIMPLEMENTATION OF THE ASVAB CLERICAL SCORE (CL) FOR
ENLISTMENT INCENTIVES AND RESERVE QUOTA SERIAL NUMBERS

Ref: (a) MCO 1130.53P Ch 1 (Enlistment Incentive Programs)
(b) MCO P1100.72B (Short Title: MPPM EnlProc)
(c) MCO P1200.7Y (Short Title: MOS Manual)

Encl: (1) New Statements of Understanding (SOUs)

1. Purpose. To inform the Marine Corps Recruiting Command of the reimplementation of the ASVAB clerical score (CL) for enlistment incentive programs and reserve quota serial numbers (QSN).

2. Background. The ASVAB derived CL score was discontinued for the Marine Corps during FY02 upon request from HQMC and replaced with the general technical score (GT). Evaluations over the last 18 months by MCRC, HQMC (MPP) and MM have concluded that this was not a satisfactory solution in the enlistment or classification of recruits.

3. Information. MCRC has been authorized to use the CL score for the EIP and reserve QSNs. In order for the CL score to be used, there must be an ASVAB CL score in MCRISS. Those who do not have a CL score reflected in MCRISS must meet the current GT requirement. References (a) and (c) will reflect these criteria changes in the next scheduled revision.

4. Action.

a. Enlistment Incentives Program. Effective upon receipt, the following Enlistment Options Programs (EOP) criteria changes are in effect:

(1) Legal and Administration Option PEF Code **CB**
CL 100 vice GT 100

(2) Supply and Accounting Option PEF Code **CC**
CL 110 vice GT 110

(3) Service Management Option PEF Code **CN**
CL 90 vice GT 90

Subj: REIMPLEMENTATION OF THE ASVAB CLERICAL SCORE (CL) FOR ENLISTMENT INCENTIVES AND RESERVE QUOTA SERIAL NUMBERS

b. Quota Serial Numbers with Reserve MOS(s). Effective upon receipt, the following MOS(s) criteria is replaced with annotated a CL requirement vice the GT score:

0121 - CL 100	3052 - CL 80	6042 - CL 100
0151 - CL 100	3112 - CL 90	6046 - CL 100
3043 - CL 110	3451 - CL 110	6672 - CL 100
3051 - CL 90	4421 - CL 100	7041 - CL 100

c. MCRC. MCRC G-3 Programs section will ensure applicable criteria requirement changes are made to the MCRISS MOS/Program Eligibility Screens.

d. Region, District, and RS Operations. Until updates can be made to the AEP3, it is authorized to make a pen change from GT to CL on the SOU's for the following PEFs: CB, CC and CN. The GT score will be crossed out, and after the words "(Max 3-point waiver) insert CL Score of XXX as applicable, and have applicant initial change. Enclosure (1) contains changed GT to CL score SOUs for recruiters use.

e. MEPS Liaisons. Annotate the CL score on the DD Form 1966/1, in Block 19, sub-blocks 33-35, per reference (b).

f. Those applicants that do not have a CL score in MCRISS and wish to be assigned an EOP or reserve MOS that falls under this frost call, must forward a program criteria waiver to the MCRC Waivers Section for consideration.

g. Members of the DEP currently assigned a CB, CC, or CN Enlistment Option Program, or a QSN with one of the MOS(s) listed in paragraph 4.b above are grandfathered.

6. Point of contact is MSgt J. T. Allan, MCRC Waiver Chief, at (703) 784-9403.



D. L. MCMANUS
By direction

STATEMENT OF UNDERSTANDING

FOR USE WITH OPEN CONTRACTS ONLY

INSTRUCTIONS- NO Mistakes are permitted on this document

APPLICANT	The applicant must fill out this form in their own handwriting, initial each item to indicate understanding, and sign and date the agreement accordingly. Ensure you receive a copy of this document. (Blocks 1 & 4 excluded)
MEPS LN/ NCOIC	a) Certify the proper explanation of the agreement to the applicant, b) Certify applicant qualification, c) Certify that OPS/MCRISS personnel have assigned a program in MCRISS, d) Ensure the applicant is given a copy of this agreement at the time of completion.

NAME	1 LAST	1a FIRST	1b MI	1c SSN	1d DATE
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AGREEMENT

2	I understand that this statement of understanding represents the total agreement between myself and the United States Marine Corps concerning my general enlistment as stated within.	2a	Initials
3	I understand that this agreement and its addendums supercede any other previous agreements between myself and the Marine Corps concerning enlistment incentive programs.	3a	
4	I understand that I am enlisting in the Marine Corps without a guaranteed job skill and that I will be assigned a Military Occupational Specialty according to my ASVAB test scores and the needs of the Marine Corps.	4a	
5	I understand that the Marine Corps will train me to properly serve in the occupational fields directed.	5a	
6	I understand that I may be assigned to any Enlistment Option Proram (EOP)-- <u>including Infantry (UH)</u> --based upon the needs of the Marine Corps.	6a	
7	I understand that under normal circumstances I will serve a majority of my enlistment in my assigned MOS; however, at some point the Marine Corps may assign me to other duties not covered in my original enlistment.	7a	
8	I understand that as a member of the Armed Forces of the United States I may have to serve in combat or in a combat area.	8a	
9	I understand that I will have to perform such jobs as guard, mess, and area police (clean up).	9a	
10	I understand that the Marine Corps may assign me to an overseas billet sometime during my enlistment.	10a	
11	I UNDERSTAND THAT I CANNOT HAVE MY ENLISTMENT OPTION VOLUNTARILY CHANGED AFTER ARRIVAL AT RECRUIT TRAINING.	11a	
12	I understand that there are no monetary promises being made to me in this statement of understanding. Any monetary promises will be contained in a separate statement of understanding.	12a	
13	I understand I must meet ONE of the following criteria to SHIP to Recruit Training as an OPEN CONTRACT:	13a	
	GT Score of 90 or higher (Max 3-point waiver) OR,		
	EL Score of 90 or higher (Max 3-point waiver) OR,		
	CL Score of 100 or higher (Max 3-point waiver) OR,		
	MM Score of 95 or higher (Max 3-point waiver)		

TERM OF ENLISTMENT

14	I understand that I am obligated to serve the following number of active duty years in the United States Marine Corps.	14a TOE	14b Initials
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Term of Enlistment = 3 or 4 Years for Open Contracts

APPLICANT ACKNOWLEDGEMENT AND CERTIFICATION

I understand that this SOU represents all of the agreements between me and the Marine Corps concerning my Job Skill Guarantee and Term of Enlistment. Finally, I understand that ANY PROMISES made by my recruiter or anyone else, which are not contained in this written agreement are NOT binding on the Marine Corps.			
SIGNATURE	15		15a Date
PRINT NAME	16	Print Name As It Appears in the Signature Block Above	

MEPS LIAISON CERTIFICATION

I understand that I am responsible for ensuring the applicant fully understands his or her enlistment guarantee. I further acknowledge that I as the MEPS Liaison have screened this applicant for an Open Contract and he/she is fully qualified. Lastly, I have ensured that no other promises have been made to this applicant other than that stated here in the SOU.			
PRINT NAME	17	LAST	17a FIRST
			17b MI
			17c SSN
SIGNATURE	18		
		18a Date	
CONTROL NUMBER ASSIGNED	19	Control Number Assigned (Enter "9900" for open contracts)	

STATEMENT OF UNDERSTANDING

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APPLICANT	The applicant must fill out this form in their own handwriting, initial each item to indicate understanding, and sign and date the agreement accordingly. Ensure you receive a copy of this document. (Blocks 1 & 4 excluded)
MEPS LN/ NCOIC	a) Certify the proper explanation of the agreement to the applicant, b) Certify applicant qualification, c) Certify that OPS MCRISS personnel have assigned a program in MCRISS, d) Ensure the applicant is given a copy of this agreement at the time of completion.

NAME	1 Last	1a First	1b MI	1c SSN	1d Date
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AGREEMENT

2	I understand that this statement of understanding represents the total agreement, and supercedes any other previous agreements, between myself and the United States Marine Corps concerning enlistment guarantees stated within.	2a	Initials
3	I understand that I am enlisting in the Marine Corps in the below stated enlistment incentive program listed in paragraph 4, and can be assigned and trained to serve in any MOS under the listed Occupational Field(s) specified in paragraph 4.b. below. I have had the opportunity to review the MOSs listed under this option and acknowledge NO SPECIFIC MOS is guaranteed to me under this enlistment option.	3a	

PRIMARY INCENTIVE (JOB SKILL)

4	Program Code: CB	Program Description: LEGAL AND ADMINISTRATION	Military Occupational Field(s) in Option: 0100 - Personnel and Administration 4400 - Legal Services 6000 - Aircraft Maintenance 7000 - Airfield Services
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5	I understand I must meet the following criteria, or criteria waiver approved, to qualify for the program listed in paragraph 4 above.	5a	
a	CL Score of 100 on the ASVAB. (Max 3-point waiver)	5a	
b	Four (4) Year Term of Enlistment (TOE).	5b	
6	I understand that I am still required to serve this period of active duty if I am removed from a job skill guarantee for any of the following reasons. If I:		
a	Use drugs while in the Delayed Entry Program, or	6a	
b	Fail a required course of training and fail to obtain the MOS assigned, or	6b	
c	Am disciplined at any time due to my behavior, or	6c	
d	Cannot acquire the appropriate security clearance, or	6d	
e	Have lied about my education or other qualifications for my program or enlistment, or	6e	
f	Fail to meet the required mental, physical or moral standards.	6f	
7	I understand that if I am removed from the program for any of the above reasons, that the Marine Corps has the option to assign me to another job that may not be related to the program for which I originally agreed.	7a	
8	I understand that under normal circumstances I will serve a majority of my enlistment in my assigned MOS; however, the Marine Corps may assign me to other duties not covered in my original enlistment.	8a	
9	I understand that as a member of the Armed Forces of the United States I may have to serve in combat or in a combat area.	9a	
10	I understand that I will have to perform such jobs as guard, mess, and area police (clean up).	10a	
11	I understand that the Marine Corps may assign me to an overseas billet sometime during my enlistment.	11a	
12	I understand that there are no monetary promises being made to me in this statement of understanding. Any monetary promises will be contained in a separate statement of understanding entitled "ENLISTMENT BONUSSES."	12a	

GEOGRAPHIC PREFERENCE / PROMOTION INCENTIVES

13	GOP: I understand that under the provisions of the GOP program I am eligible for the duty station preference of my choice (East Coast GEC, West Coast GWC or Overseas GOS). I further understand that I will be assigned to this location for a minimum period of one year. Applicants without GOP/CEP will mark N/A in blocks 13a & 13b.	13a	Duty Station	13b	Initials
14	CEP ONLY: CEP applicants will be appointed to the grade of Private First Class (PFC/E-2) upon commencement of active duty (chevrons will not be worn during recruit training). CEP applicants will also be eligible for promotion to Lance Corporal (LCpl/E-3) on the first day of the month following six months of active duty, if recommended by their commanding officer. Applicants without CEP will mark N/A in Block 14a.			14a	

APPLICANT ACKNOWLEDGEMENT AND CERTIFICATION

I understand that this SOU represents all of the agreements between me and the Marine Corps concerning my Job Skill Guarantee and Term of Enlistment. Finally, I understand that ANY PROMISES made by my recruiter or anyone else, which are not contained in this written agreement are NOT binding on the Marine Corps.					
SIGNATURE	15		15a	Date	
PRINT NAME	16	Print Name As It Appears in the Signature Block Above			

MEPS LIAISON CERTIFICATION

I understand that I am responsible for ensuring the applicant fully understands this Enlistment Incentive Option SOU. I further acknowledge that as the MEPS Liaison I have screened this applicant for the program and is fully qualified IAW MCO 1130.53P Encl 6 & paragraph 5 above, or a MCRC level Enlistment Incentive Option Criteria Waiver has been approved in MCRISS, and a valid MCROC program in MCRISS. Lastly, I have ensured that no other promises (written or verbal) have been made to this applicant other than that stated here in the SOU.						
PRINT NAME	17	LAST	17a	FIRST	17b MI	17c SSN
SIGNATURE	18					18a Date
CONTROL NUMBER ASSIGNED	19	Control Number Assigned (MCROC)	19a	Name and Billet of person providing MCROC		

STATEMENT OF UNDERSTANDING

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NAME	1 Last	1a First	1b MI	1c SSN	1d Date
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AGREEMENT

2	I understand that this statement of understanding represents the total agreement, and supercedes any other previous agreements, between myself and the United States Marine Corps concerning enlistment guarantees stated within.	2a	Initials
3	I understand that I am enlisting in the Marine Corps in the below stated enlistment incentive program listed in paragraph 4, and can be assigned and trained to serve in any MOS under the listed Occupational Field(s) specified in paragraph 4.b. below. I have had the opportunity to review the MOSs listed under this option and acknowledge NO SPECIFIC MOS is guaranteed to me under this enlistment option.	3a	

PRIMARY INCENTIVE (JOB SKILL)

4	Program Code: CC	4a	Program Description: SUPPLY AND ACCOUNTING	4b	Military Occupational Field(s) in Option 3000 - Supply Admin & Operations 3400 - Auditing, Finance, Accounting 6000 - Aircraft Maintenance 6600 - Aviation Logistics
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5	I understand I must meet the following criteria, or criteria waiver approved, to qualify for the program listed in paragraph 4 above.			5a	
a	CL Score of 110 on the ASVAB. (Max 3-point waiver)			5a	
b	Four (4) Year Term of Enlistment (TOE).			5b	

6	I understand that I am still required to serve this period of active duty if I am removed from a job skill guarantee for any of the following reasons. If I:			6a	
a	Use drugs while in the Delayed Entry Program, or			6a	
b	Fail a required course of training and fail to obtain the MOS assigned, or			6b	
c	Am disciplined at any time due to my behavior, or			6c	
d	Cannot acquire the appropriate security clearance, or			6d	
e	Have lied about my education or other qualifications for my program or enlistment, or			6e	
f	Fail to meet the required mental, physical or moral standards.			6f	

7	I understand that if I am removed from the program for any of the above reasons, that the Marine Corps has the option to assign me to another job that may not be related to the program for which I originally agreed.			7a	
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8	I understand that under normal circumstances I will serve a majority of my enlistment in my assigned MOS; however, the Marine Corps may assign me to other duties not covered in my original enlistment.			8a	
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9	I understand that as a member of the Armed Forces of the United States I may have to serve in combat or in a combat area.			9a	
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PRINT NAME	17	LAST	17a	FIRST	17b	MI	17c	SSN	
SIGNATURE	18							18a	Date
CONTROL NUMBER ASSIGNED	19	Control Number Assigned (MCROC)		19a	Name and Billet of person providing MCROC				

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PRIMARY INCENTIVE (JOB SKILL)

4	Program Code: CN	4a Program Description SERVICE MANAGEMENT	4b Military Occupational Field(s) in Option 3000 - Supply Admin & Operations 3100 - Traffic Management
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5	I understand I must meet the following criteria, or criteria waiver approved, to qualify for the program listed in paragraph 4 above.		
a	CL Score of 90 on the ASVAB. (Max 3-point waiver)	5a	
b	Four (4) Year Term of Enlistment (TOE).	5b	

6	I understand that I am still required to serve this period of active duty if I am removed from a job skill guarantee for any of the following reasons. If I:		
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b	Fail a required course of training and fail to obtain the MOS assigned, or	6b	
c	Am disciplined at any time due to my behavior, or	6c	
d	Cannot acquire the appropriate security clearance, or	6d	
e	Have lied about my education or other qualifications for my program or enlistment, or	6e	
f	Fail to meet the required mental, physical or moral standards.	6f	
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10	I understand that I will have to perform such jobs as guard, mess, and area police (clean up).	10a	
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PRINT NAME	17	LAST	17a	FIRST	
			17b	17c	17c SSN
SIGNATURE	18				
			18a	Date	
CONTROL NUMBER ASSIGNED	19	19a	Name and Billet of person providing MCROC		