

MCRC FROST CALL 005-03 DATED 8 NOV 02

From: Commanding General, Marine Corps Recruiting Command

Subj: CHANGE TO OCS CANDIDATE SERVICE AGREEMENT (1100) AND
GUIDANCE ON REIMBURSEMENT OF OCS CANDIDATE TRAVEL
CLAIMS

Ref: (a) MCO P1100.73B Short Title: MPPM OFFPROC

Encl: (1) "SAMPLE" Forms

1. Purpose

a. To direct a pen change to the following Navy Marine Corps (NAVMC) forms used per the reference: Aviation Officer Candidate (Naval Aviator) Form 10463 (Rev. 5-93), Officer Candidate (Ground) Form 10462 (Rev. 5-93), Officer Candidate Class (Law) Form 10952 (Rev. 5-93), Student Naval Flight Officer Candidate (Naval Flight Officer) Form 10463 (Rev. 5-01), and Woman Officer Candidate Form 10791 (Rev. 5-93) that reduces the minimum training requirement from seven weeks to four weeks.

b. To direct that OCS candidates acknowledge on their Service Agreement that if they choose to terminate attendance at OCS, without the concurrence of OCS (i.e. go UA), prior to the requisite 4 weeks of training, that the Marine Corps is under no obligation to settle resultant travel expenses.

2. Information. It has been determined by OCS that 4 weeks vice 7 weeks is a more acceptable period of time to require an OCS Candidate to train before the candidate is permitted to Drop on Request (DOR). It was also identified that in some cases OCS Candidates were terminating their Service Agreements without authorization from OCS (i.e. going UA) and still submitted a travel claim for expenses.

3. Action

a. Officer Selection Officers:

(1) Effective immediately, pen change seven weeks to four weeks in the first sentence of subparagraph 1b. of the subject forms, contained in enclosure (1).

Subj: CHANGE TO OCS CANDIDATE SERVICE AGREEMENT (1100) AND
GUIDANCE ON REIMBURSEMENT OF OCS CANDIDATE TRAVEL
CLAIMS

(2) Effective immediately add the following statement to each OCS Service Agreement: "I understand that should I terminate attendance at OCS prior to the completion of the requisite 4 weeks of training, without the concurrence of OCS, the Marine Corps is under no obligation to settle resultant travel expenses".

(3) Effective immediately Officer Selection Officers will not submit travel claims on Officer Candidates who violate their service agreement (i.e. by going UA), without first receiving a waiver from CG, MCRC.

b. G3 MCRC (OP): Initiate action to have all Service Agreements updated to reflect current policy.

5. Point of contact is LtCol T. A. Logan II, MCRC G-3, at commercial (703) 784-9403 or DSN 278-9403.



D. L. MCMANUS
By direction

SERVICE AGREEMENT (1100)

WOMAN OFFICER CANDIDATE

NAVMC 10791 (REV. 5-93) (EF) (Previous editions are obsolete and will not be used.)
SN: 0109-LF-064-2500



1. In connection with my application for enrollment in the WOMAN OFFICER CANDIDATE program of the United States Marine Corps, I hereby acknowledge:

a. That final approval of my application for enrollment in the Woman Officer Candidate program, as an officer candidate, will be determined by the Commandant of the Marine Corps.

b. That upon reporting to the Officer Candidate Class I will be required to participate in training for a minimum of ^{FOUR} seven weeks, unless sooner disenrolled for cause, before any voluntary request for disenrollment will be considered. A disenrollment, whether voluntary or for cause, will fully void the enlistment contract and result in my discharge from the United States Marine Corps, unless I have a preexisting service obligation, in which case I would be returned to my Reserve unit to fulfill my obligation. I UNDERSTAND THAT SHOULD I TERMINATE ATTENDANCE AT OCS PRIOR TO THE COMPLETION OF THE REQUISITE 4 WEEKS OF TRAINING, WITHOUT THE CONCURRENCE OF OCS, THE MARINE CORPS IS UNDER NO

c. That I will be paid during the course of my training at pay grade E-5. OBLIGATION TO SETTLE RESULTANT TRAVEL EXPENSES

d. That, upon satisfactory completion of all requirements, I may accept appointment to commissioned grade in the Marine Corps Reserve, if a commission is tendered to me.

e. That

(1) A commission in the Marine Corps Reserve is held at the pleasure of the President.

(2) Upon acceptance of a commission, I will be required to serve at least 8 years in the Marine Corps Reserve from date of appointment to commissioned grade;

(3) Any portion of this 8-year period not served on active duty will be served on inactive duty as a member of the Marine Corps Reserve; and

(4) A resignation of my Reserve commission submitted prior to completion of this 8-year period will normally be rejected and, after this period, may be accepted or rejected by the President, as the needs of the service may then require.

f. That upon successful completion of the Officer Candidate Class and acceptance of appointment to commissioned grade, I will be further assigned to The Basic School for commissioned officer training.

g. That sections 671a and 671b of title 10, United States Code, currently provide as follows:

"671a. Members: service extension during war. Unless terminated at an earlier date by the Secretary concerned, the period of active service of any member of an armed force is extended for the duration of any war in which the United States may be engaged and for six months thereafter."

"671b. Members: service extension when Congress is not in session.

"(a) Notwithstanding any other provision of law, when the President determines that the national interest so requires, he may if Congress is not in session, having adjourned sine die, authorized the Secretary of Defense to extend for not more than six months enlistments, appointments, periods of active duty, periods of active duty for training, periods of obligated service, or other military status, in any component of the Armed Forces of the United States, that expire before the thirtieth day after Congress next convenes or reconvenes."

"(b) An extension under this section continues until the sixtieth day after Congress next convenes or reconvenes or until the expiration of the period of extension specified by the Secretary of Defense, whichever occurs earlier, unless sooner terminated by law or Executive Order."

h. That Federal statutes and pertinent regulations applicable to personnel in the Marine Corps may change without notice and that such changes may affect my status as an officer candidate or commissioned officer and obligations to serve as such.

2. I consent to serve on extended active duty, as a commissioned officer, for a minimum period of forty-two (42) months from the date of appointment to commissioned grade, and understand that a request for release from active duty prior to completion of this period will normally be rejected.

3. I have read and completely understand the meaning and content of the above. No promises, either written or oral, have been made to me in connection with my application for enrollment in the Woman Officer Candidate program, except as specified above. I acknowledge receipt of a copy of this document, my application for enrollment in the Woman Officer Candidate program, except as specified above. I acknowledge receipt of a copy document.

Signature of Witnessing Officer

Signature of Applicant

Typed Name, Grade, Social Security Number of Witness

Typed Name of Applicant

Date

SERVICE AGREEMENT (1100)

AVIATION OFFICER CANDIDATE (NAVAL AVIATOR)

NAVMC 10483 (REV. 5-93) (EF) (Previous editions are obsolete and will not be used.)

SN: 0109-LF-063-6300



1. In connection with my application for enrollment in the **AVIATION OFFICER CANDIDATE (NAVAL AVIATOR)** program of the United States Marine Corps, I hereby acknowledge:

a. That final approval of my application for enrollment in the **Aviation Officer Candidate (Naval Aviator)** program, as an officer candidate, will be determined by the Commandant of the Marine Corps.

b. That upon reporting to the Officer Candidate Class I will, be required to participate in training for a minimum period of ^{Four} seven weeks, unless sooner discharged for cause, before any voluntary request for discharge will be considered. A discharge, whether voluntary or for cause, will fully void the enlistment contract and result in my discharge from the United States Marine Corps, unless I have a preexisting service obligation, in which case I would be returned to my Reserve unit to fulfill my obligation. **I UNDERSTAND THAT SHOULD I TERMINATE ATTENDANCE AT OCS PRIOR TO THE COMPLETION OF THE REQUISITE 4 WEEKS OF TRAINING, WITHOUT THE CONCURRENCE OF OCS, THE MARINE CORPS IS UNDER NO OBLIGATION TO SETTLE RESULTANT TRAVEL EXPENSES.**

c. That I will be paid during the course of my training at pay grade E-6.

d. That, upon satisfactory completion of all requirements, I may accept appointment to commissioned grade in the Marine Corps Reserve, if a commission is tendered to me.

e. That:

(1) A commission in the Marine Corps Reserve is held at the pleasure of the President.

(2) Upon acceptance of a commission, I will be required to serve at least 8 years in the Marine Corps Reserve from date of appointment to commissioned grade:

(3) Any portion of this 8-year period not served on active duty will be served on inactive duty as a member of the Marine Corps Reserve; and

(4) A resignation of my Reserve commission submitted prior to completion of this 8-year period will normally be rejected and, after this period, may be accepted or rejected by the President, as the needs of the service may then require.

f. That upon successful completion of the Officer Candidate Class and acceptance of appointment to commissioned grade, I will be assigned MOS 7508 (Flight Student) and further assigned to the Basic School for commissioned officer training prior to my assignment to flight training.

g. Upon successful completion of the Basic School, I will be further assigned to the first available training class if I am physically qualified for such assignment when such flight training class becomes available.

h. Any projected delay in assignment to flight training may result in a temporary assignment to duties as dictated by the needs of the Marine Corps until assignment to flight training can be effected.

i. Any period of delay in assignment to flight training (after completion of TB5) of less than nine months will not be counted towards the sixty-six (66) months obligation set forth in paragraph 2(a) or the seventy-two (72) months set forth in paragraph 2 (b) below. Any period of delay in excess of nine months will be counted toward the fulfillment of this obligation.

j. That sections 671a and 671b of title 10, United States Code, currently provide as follows:

"671a. Members: service extension during war. Unless terminated at an earlier date by the Secretary concerned, the period of active service of any member of an armed force is extended for the duration of any war in which the United States may be engaged and for six months thereafter."

"671b. Members: service extension when Congress is not in session.

"(a) Notwithstanding any other provision of law, when the President determines that the national interest so requires, he may if Congress is not in session, having adjourned sine die, authorized the Secretary of Defense to extend for not more than six months enlistments, appointments, periods of active duty, periods of active duty for training, periods of obligated service, or other military status, in any component of the Armed Forces of the United States, that expire before the thirtieth day after Congress next convenes or recesses."

"(b) An extension under this section continues until the sixtieth day after Congress next convenes or reconvenes or until the expiration of extension specified by the Secretary of Defense, whichever occurs earlier, unless sooner terminated by law or Executive order."

k. That Federal statutes and pertinent regulations applications to personnel in the Marine Corps may change without notice and that such changes may effect my status as an officer candidate or commissioned officer and obligations to serve as such.

2. I consent to serve on extended active duty, for the following minimum period as a Commissioned Officer, and understand that a request for release from active duty prior to completion of this period will normally be rejected:

a. Ninety-six (96) months from the date of my successful completion of flight training as a fixed-wing jet aircraft pilot.

b. Seventy-two (72) months from the date of my successful completion of flight training for any other type of aircraft.

c. Forty-two (42) months from the date of appointment to commissioned grade if:

(1) I fail to meet the requirements for assignment to flight training; or

(2) I am separated from the flight training by reason of flight failure or physical disqualification. ((Contingent upon approval from the Commandant of the Marine Corps.)

d. Forty-two (42) months from the date assigned to extended active duty as extension of active service equal to the time spent in flight training as a result of my own request or by academic failure. (Contingent upon approval from the Commandant of the Marine Corps.)

3. I certify that I have not previously failed any military flight training program nor have I been designated as an aviator in any of the Armed Forces of the United States.

4. I have read and completely understand the meaning and content of the above. No promises, either written or oral, have been made to me in connection with my application for enrollment in the Aviation Officer Candidate (Naval Aviator) program, except as specified above. I acknowledge receipt of copy of this document.

Signature of Witnessing officer

Signature of Applicant

Typed Name, Grade, Social Security Number of Witness

Typed Name of Applicant

Date

**SERVICE AGREEMENT (1100)
OFFICER CANDIDATE (GROUND)
NAVMC 10482 (REV. 5-83) (EF) (Previous editions are obsolete and will not be used.)
SN: 0108-LF-063-G200**



1. In connection with my application for enrollment in the OFFICER CANDIDATE (GROUND) program of the United States Marine Corps, I heroby acknowledge:

a. That final approval of my application for enrollment in the Officer Candidate (Ground) program, as an officer candidate, will be determined by the Commandant of the Marine Corps.

b. That upon reporting for duty in the Officer Candidate Class I will be required to participate in training for a minimum of ^{FOUR} weeks, unless sooner discharged for cause, before any voluntary request for disenrollment will be considered. A disenrollment, whether voluntary or for cause, will fully void the enlistment contract and result in my discharge from the United States Marine Corps, unless I have a preexisting service obligation, in which case I would be returned to my Reserve unit to fulfill my obligation. **I UNDERSTAND THAT SHOULD I TERMINATE ATTENDANCE AT OCS PRIOR TO THE COMPLETION OF THE REQUISITE 4 WEEKS OF TRAINING, WITHOUT THE CONCURRENCE OF OCS, THE MARINE CORPS IS UNDER NO OBLIGATION TO SETTLE TRAVEL EXPENSES.**

c. That I will be paid during the course of my training at my grade E5.

d. That, upon satisfactory completion of all requirements, I may accept appointment to commissioned grade in the Marine Corps Reserve, if a commission is bestowed to me:

e. That:

(1) A commission in the Marine Corps Reserve is held at the pleasure of the President.

(2) Upon acceptance of a commission, I will be required to serve at least 8 years in the Marine Corps Reserve from date of appointment to commissioned grade;

(3) Any portion of this 8-year period not served on active duty will be served on inactive duty as a member of the Marine Corps Reserve; and

(4) A resignation of my Reserve commission submitted prior to completion of this 8-year period will normally be rejected and, after this period, may be accepted or rejected by the President, as the needs of the service may then require.

f. That upon successful completion of the Officer Candidate Class and acceptance of appointment to commissioned grade, I will be further assigned to The Basic School for commissioned officer training.

g. That sections 671a and 671b of title 10, United States Code, currently provide as follows:

"671a. Members: service extension during war. Unless terminated at an earlier date by the Secretary concerned, the period of active service of any member of an armed force is extended for the duration of any war in which the United States may be engaged and for six months thereafter."

"671b. Members: service extension when Congress is not in session.

"(a) Notwithstanding any other provision of law, when the President determines that the national interest so requires, he may if Congress is not in session, having adjourned sine die, authorize the Secretary of Defense to extend for not more than six months enlistments, appointments, periods of active duty, periods of active duty for training, periods of obligated service, or other military status, in any component of the Armed Forces of the United States, that expire before the thirtieth day after Congress next convenes or recesses."

"(b) An extension under this section continues until the sixtieth day after Congress next convenes or recesses or until the expiration of the period of extension specified by the Secretary of Defense, whichever occurs earlier, unless sooner terminated by law or Executive Order."

h. That Federal statutes and pertinent regulations applicable to personnel in the Marine Corps may change without notice and that such changes may affect my status as an officer candidate or commissioned officer and obligations to serve as such.

2. I consent to serve on extended active duty for a minimum of forty-two (42) months from the date assigned to extended active duty as a commissioned officer and understand that a request for release from active duty prior to completion of this period will normally be rejected.

3. I have read and completely understand the meaning and content of the above. No promises, either written or oral, have been made to me in connection with my application for enrollment in the Officer Candidate (Ground) program except as specified above. I acknowledge receipt of a copy document my application for enrollment in the Platoon Leader Class (Ground) program except as specified above. I acknowledge receipt of a copy of this document.

Signature of Witnessing Officer

Signature of Applicant

Typed Name, Grade, Social Security Number of Witness

Typed Name of Applicant

Date

SERVICE AGREEMENT (1100)

OFFICER CANDIDATE CLASS (LAW)

NAVMC 10952 (REV. 5-93) (EF) (Previous editions are obsolete and will not be used.)

SN: 0108-LF-064-7500



1. I hereby apply for enrollment in the OFFICER CANDIDATE CLASS (LAW) program of the United States Marine Corps, in connection with my application for enrollment. I hereby acknowledge:

a. That final approval of my application for enrollment in the Officer Candidate Class (LAW) Program, will be determined by the Commandant of the Marine Corps.

b. That if so ordered by the Commandant of the Marine Corps, I will report for active duty for training with the Officer Candidate Class (LAW) Program, and sooner disenrolled for cause by the Commandant of the Marine Corps, I will participate in such training for a minimum of 4 weeks. I UNDERSTAND THAT SHOULD I TERMINATE ATTENDANCE AT OCS PRIOR TO THE COMPLETION OF THE REQUISITE 4 WEEKS OF TRAINING, WITHOUT THE CONCURRENCE OF OCS, THE MARINE CORPS IS UNDER NO OBLIGATION TO SETTLE RESULTANT TRAVEL EXPENSES.

c. That I will be paid during the course of my training at pay grade E-5.

d. That I may voluntarily disenroll from the Officer Candidate Class (LAW) Program only upon completion of the minimum period of training stated above, and before accepting appointment to commissioned grade in the United States Marine Corps Reserve. A disenrollment, whether voluntary or for cause, will fully void the enlistment contract and result in my discharge from the United States Marine Corps, unless I have a preexisting service obligation, in which case I would be returned to my Reserve unit to fulfill my obligation.

e. That if tendered to me, I may accept appointment to commissioned grade, in the United States Marine Corps Reserve, and all the rights and responsibilities thereof.

f. That subsequent to acceptance of appointment to commissioned grade, I will be continued on, or assign to, inactive duty pending satisfactory completion of the requirements for admission to the bar of a federal court or of the highest court of a state, unless I:

(1) Fail to maintain the academic standard of prescribed by the academic institution I am attending for completion of requirements for a law degree; or

(2) Fail to complete the requirements for a law degree within the standard period of time required by the academic institution I am attending for a full time student; or

(3) Fail to take the first scheduled bar examination within the state (District of Columbia) of my choice, after my receipt of a law degree or, in the event I fail the first, the second such scheduled bar examination; or

(4) Fail the second such bar examination; or

(5) Fail to qualify for admission to practice law before the bar of a federal court or the highest court of a state after passing the bar examination.

g. That should fail to qualify for admission to practice law for any reason described (in subparagraphs 1.e.(1) through 1.f.(5) above, I will have the option of:

(1) Executing an Officer Candidate Ground Agreement; or

(2) Voluntarily withdrawing my application from consideration without prejudicing my opportunity for consideration should I later be admitted to the bar and desire to resubmit my application.

h. That I will notify the Commandant of the Marine Corps upon my successful completion of the requirements for admission to an appropriate bar or, in the event that one of the conditions enumerated in subparagraphs 1.f.(1) through 1.f.(5), occurs I will immediately notify the Commandant of the Marine Corps of such occurrence.

i. That I will be assigned to extended active duty and assigned to an Officer Candidate Class at the earliest practical date after the Commandant of the Marine Corps receives notification of admission to practice law before the bar of a Federal Court or the highest court of a state.

j. That upon successful completion of the Officer Candidate Class and acceptance of appointment to commissioned grade, I will be assigned to the Basic School for commissioned officer training.

k. That I will be assigned a primary Military Occupational Specialty (MOS) of Student Judge Advocate (4401) until such time as I have graduated from the Naval Justice School. At that time, I will be assigned a primary MOS of Judge Advocate (4402).

2. Thereby request that I be designated a Judge Advocate of the Marine Corps, at such time as I qualify under pertinent statutes and regulations for such designation, and that when eligible I be granted that constructive service to which I shall be entered under pertinent statutes and regulations, for the purpose of determining my lineal position, grade, and eligibility for promotion, such constructive service shall not exceed 3 years.

3. That:

(a) A commission in the Marine Corps Reserve is held at the pleasure of the President.

(b) Upon acceptance of a commission, I will be required to serve at least 8 years in the Marine Corps Reserve from date of appointment to commissioned grade;

(c) Any portion of this 8-year period not served on active duty will be served inactive duty as a member of the Marine Corps Reserve; and

(d) A resignation of my Reserve commission submitted prior to completion of this 8-year period will normally be rejected and, after this period, may be accepted or rejected by the President, as the needs of the service may then require.

4. That sections 671a and 671b of Title 10, United States Code, currently provide as follows:

"671a. Members: service extension during war. Unless terminated at an earlier date by the Secretary concerned, the period of active service of any member of an armed force is extended for the duration of any war in which the United States may be engaged and for six months thereafter."

"671b. Members: service extension when Congress is not in session:

"(a) Notwithstanding any other provision of law, when the President determines that the national interest so requires, he may if Congress is not in session, having adjourned sine die, authorized the Secretary of Defense to extend for not more than six months enlistments, periods of active duty, periods of active duty for training, or other military status, in any component of the Armed Forces of the United States, that expire before the thirtieth day after Congress next convenes or reconvenes."

"(b) An extension under this section continues until the sixtieth day after Congress next convenes or reconvenes or until the expiration of the period of extension specified by the Secretary of Defense, whichever occurs earlier, unless sooner terminated by law or Executive Order."

5. That Federal statutes and pertinent regulations applicable to personnel in the Marine Corps may change without notice and that such changes may affect my status as an officer candidate or commissioned officer and obligations to serve as such.

6. I agree to serve on extended active duty, as a commissioned officer, for a period of Forty-two (42) months and I understand that a request for release from active duty prior to completion of this minimum period will normally be rejected.

7. I have read and completely understand the meaning and content of the above. No promises, either written or oral, including in connection with this application for enrollment in the Officer Candidate Class (LAW) Program, except as specified above. I acknowledge receipt of copy of this document.

Signature of Witnessing Officer

Signature of Applicant

Typed Name, Grade, Social Security Number of Witness

Typed Name of Applicant

Date